

# **The Middle Georgia Technical College Learning Support Center**

**The Learning Support Center is available to all MGTC students and provides the following services:**

- **One-on-One Traditional Approach of Instruction - Instructor prepares portfolios to meet students' needs**
- **My Skills Tutor- Internet based learning to assist students in Mathematics, English, and Reading**
- **Read-On - Software to assist students in reading, vocabulary and spelling**
- **Keyboarding Pro 4 - Software to aide in improving typing skills**
- **Focus Win - Software that allows student to survey a variety of jobs  
Enables student to research educational requirements, salary expectations, etc**
- **GCIS- Software that assists students in finding their career interests, pertinent information on specific careers, and financial aid opportunities within the State of Georgia for students wishing to pursue a higher degree**

**The MGTC Learning Support Center is staffed by two instructors who are available to provide tutoring and assistance to students having difficulty with specific classes or subjects. In addition, the center offers computer-based instruction to upgrade or refresh skills in subject areas. They can also assist students in career assessment and accessing the MGTC Web Page and Banner Web**

**For more information, go by the Support Center (Room A124) or call 988-6800, extension 5016 - Donna Dutcher or 2005 – Alice Smith.**

**The MGTC Learning Support Center operating hours are:**

**Monday-Thursday- 8:00 a.m.-7:00 p.m.**

**Friday- 8:00 a.m.-3:30 p.m.**