

At MGTC, the safety and well being of our students, faculty and staff is always at the top of our agenda. With the support of many community resources, we have been able to maintain a safe environment for learning and working. This information sheet is part of our effort to ensure that security is effective and information is disseminated to all persons in accordance with Public Law 101-542 (Campus Security Act). We hope that you will read it carefully and use the information to help foster a safe environment for yourself and others on the MGTC campus.

Type and Frequency of Information Programs

Students are informed about campus security procedures periodically through campus media and presentations. MGTC collaborates with local agencies to provide safety seminars for faculty, staff and students on the prevention of crimes. Periodically, the student council will be asked to assist the administration through security awareness activities. Students and employees are briefed on weapons, drug, and alcohol policies during orientation.

MGTC Police/Security / Campus Law Enforcement

The MGTC Police Department is responsible for liaison with other agencies should the need arise. Our Warner Robins facilities are in the WRPD, HCSD and State jurisdictions and our Hawkinsville Center falls under HPD, PCSD and State Jurisdictions. We enjoy an excellent working relationship with these agencies and they assist us investigating crimes and apprehension of wanted persons as necessary. In accordance with applicable federal, state, and local laws and the policies of this College; it is illegal to use or possess any type of illegal drugs and alcohol on our campus and our public property and to possess any type of weapon defined by state law and our Student Handbook while on MGTC Property.

Reporting Incidents, Accidents, Criminal Actions and Emergencies

MGTC policy requires immediate, accurate reporting of criminal actions or other emergencies occurring on campus to the MGTC Police/Security Department. Any actual and/or potential criminal actions and other emergencies can be reported directly to the MGTC Police/Security Office and/or 9-1-1. Students may notify their instructors in instances where it is feasible. This procedure is in no way meant to impede the reporting of an emergency directly to the appropriate party (i.e. Police and/or Fire Departments, Hospital/Ambulance, etc). Please contact:

Bob Wilbanks
Chief of Police
Middle Georgia Technical College
478-988-6800 x6994 – Chief
478-919-4789-Chief’s Cell
478-988-6800 x6993 or 396-9526 – Security Patrol

**A copy of this report may be obtained from
 Dorothy Ferguson, Adult Education Division
 Chair, room 312.**

Emergency Alert Procedures and Participation

Should a significant emergency or dangerous situation arise at MGTC involving an immediate threat to the health or safety of students or employees, we will, without delay** implement our Emergency Alert System. All students and employees will be immediately notified via college email, and text, and/or phone messages using all official and voluntarily provided data. Students may enter additional phone contact information at:

https://bandit.middlegiatech.edu/pls/ban7/twbkwbis.P_WW_Login. To add additional email addresses, please visit Admissions. Employees may update their personal contact information at:

https://tower.middlegiatech.edu/emp_info.aspx. **Please provide cell phone and alternate email addresses to ensure immediate notification in the event of and during emergency situations.**

**The Executive Staff will make a rapid determination if a significant or dangerous threat exists by collaborative efforts to verify through MGTC Police, Security, other personnel, and/or, local and state authorities. Taking into account the safety of the community, an immediate notification will be initiated unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. All responsible law enforcement and disaster response agencies will be immediately notified as applicable. The officers charged with implementation and management of the Emergency Alert System are;

Jeff Scruggs, Vice President for Technology and Institutional Support Services

Brian Snelgrove, Director of Planning and Technology

Bob Wilbanks, Chief of Police

The Emergency Alert System will be tested annually on 15 October after notification announcing the test.

Access to Campus Facilities

Most MGTC facilities are open to the public during the day and evening when classes are in session. During the times that the Technical College is officially closed, buildings are locked and only faculty and staff are admitted. Maintenance staff maintains the buildings and grounds with a concern for safety and security. They inspect facilities regularly and promptly make repairs associated with potential safety and security hazards such as broken windows and locks. Students and staff should report any safety and/or security hazards to MGTC Police, Security or Maintenance personnel.

Incident Reports and Crime Statistics

Crime statistics are maintained by the MGTC Police Department in compliance with the Crime Awareness and Campus Security Act of 1990. These statistics include all reported occurrences on our campus, off campus facilities and our public property of the following criminal offenses: murder, rape, robbery, aggravated assault, burglary, and motor vehicle theft. In addition, statistics are kept on arrests and disciplinary actions occurring on campus, off campus facilities and our public property for liquor law violations, drug use violations and weapons possession. A daily crime/incident activity log is available in the Police/Security Office, A-106, for public inspection upon request. A list of registered sex offenders for our area can be obtained at the Warner Robins Police Department Records Division, 800 S. Young Avenue, Warner Robins, GA 31093-7116.

The number of incidents/crimes for MGTC is as follows:

Offenses	2008	2009	2010
Murder	0	0	0
Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Vehicle Theft	0	0	0
Sex Offenses	0	0	0
Arrests	2008	2009	2010
Liquor Violations	0	0	0
Drug Violations	0	0	0
Weapons Violations	0	0	0
Disciplinary Action	(no arrest)		
Liquor Violations	0	0	0
Drug Violations	0	0	0
Weapons Violations	0	0	0

As set forth in it’s student catalog, Middle Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person has been designated as the College’s Title IX and Section 504 coordinator and is responsible for handling inquiries regarding the administration of the College nondiscrimination policies:

Jeff Scruggs,
Vice President for Economic Development
and Institutional Support
Middle Georgia Technical College
80 Cohen Walker Drive H-1
Warner Robins, GA 31088
(478) 988-6852

**For further information on nondiscrimination policies call
 1-800-421-3481 for the office that serves your area.**

Sexual Assault Prevention and Response

Prevention

The College educates the campus community about sexual assaults and date rape through voluntary classes, electronic media and classroom presentations by the Chief of Security. More literature and information is available on line by contacting www.hodac.org and www.rainn.org.

Response

If you are a victim of sexual assault at this institution, your priority should be to get to a place of safety. You should then obtain necessary medical treatment. The MGTC Police Department advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. All sexual assaults should be reported directly to a College officer and/or the Dean of Allied Health and General Education who will in turn notify the MGTC Police Department and the Warner Robins Police Department. Filing a report with the Security Department or the Police Department does not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. **Filing a report with the WRPD will:**

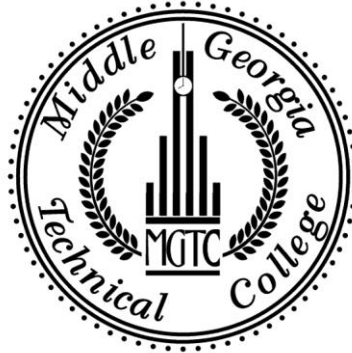
Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim,

Provide the opportunity for collection of evidence helpful in prosecution, which cannot be later obtained (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam), and

Ensure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the MGTC Police Department, the Warner Robins Police Department Criminal Investigations Division will be notified as well. The Vice President for Adult Education and the Adult Education Coordinator will also be notified. The victim of a sexual assault may choose that the investigation be pursued through the criminal justice system and the College Conduct Council, or only the latter. A College representative will guide the victim through available options and support the victim in his or her decision. Various counseling options are available through HODAC of Houston County, the Houston Medical Center and the Georgia Crime Victim Assistance Helpline.

College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook and the MGTC Policy V. O. 1. Sexual Misconduct. The Policy provides that the accused and the accuser will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. Both the victim and the accused will be advised of the outcome of the hearing. A student found guilty of violating the College sexual misconduct policy could be criminally prosecuted in the state courts and may be expelled from the College for the first offense. Student victims have the option to change their academic situations after an alleged sexual assault, if such changes are reasonably available.



Campus Crime, Safety & Security Report 2011

Middle Georgia
TECHNICAL COLLEGE

**Middle Georgia Technical College
1311 Corder Road
Warner Robins GA 31088
478-929-6789**

30 September 2011